

CITY of DEPOE BAY

P.O. Box 8 Depoe Bay, OR 97341
541-765-2361 (phone) & 541-765-2129 (fax)
TDD# 1-800-735-2900

2024 CITY BUSINESS LICENSE APPLICATION

- ☐ Renewal of license for one calendar year. Due by January 31st or 20% penalty will apply.
- ☐ New Application - annual fee plus \$34.50 non-refundable fee
- ☐ Change of Location - \$34.50 fee
- ☐ Change of Name/Owner (no fee) - list previous business name/owner: _____

BUSINESS OWNER INFORMATION:

Business Name (or unit name if nightly rental): _____

Business Owner: _____ Phone: _____

Business Location(s): _____

Mailing Address: _____

Business Phone: _____ Type of Business: _____

Email: _____ Website: _____

CHARTER BUSINESSES:

Name of Boat(s): _____ Ins. Expires: _____

TOURIST ACCOMMODATIONS BUSINESSES:

If a property manager handles your business license &/or Transient Room Tax (TRT), list their name, address, and phone.

[] Business License only [] Business License & TRT [] TRT only

ANNUAL FEE (pay 50% when registering business after July 1):

- When figuring the annual fee, include owner in number of employees.
- The fee for rental-based businesses is based on number of units available for rent, not number of employees.
- For businesses located outside of City limits, fee is based on maximum number of employees within City limits at same time.

☐ 0-2: \$80.50 ☐ 3-5: \$103.50 ☐ 6-8: \$126.50 ☐ 9 or more: \$138.00

I certify all information on this application is correct and is not misrepresented in any manner.

Signature: _____ Date: _____

This institution is an equal opportunity provider

OFFICE USE ONLY

Approved by: _____ Date: _____

Amt Pd: _____ Date Pd: _____ Rcpt #: _____

Notes: _____

Date license mailed: _____ TO/HO/NCA/CU ltr: _____ License #: _____