

## ORDINANCE NO. 332-22

### AN ORDINANCE ESTABLISHING THE DEPOE BAY EMERGENCY PREPAREDNESS COMMITTEE

WHEREAS, the City of Depoe Bay recognizes that no community is immune to natural hazards and recognizes the importance of enhancing its ability to withstand natural hazards as well as the importance of reducing human suffering and interruption of public services caused by those hazards; and

WHEREAS, the City Council of the City of Depoe Bay aims to develop and maintain a high state of readiness to respond to a wide variety of emergencies and disasters; and

WHEREAS, community resiliency to earthquakes, tsunamis, and other disasters depends on the preparedness levels of all community members, individuals, families, schools, community organizations, faith-based organizations, non-profits, businesses, and government; and

WHEREAS, the City Council of the City of Depoe Bay finds that cooperating with Lincoln County, Lincoln County Emergency Management, Lincoln County Auxiliary Communications Service, Depoe Bay Fire District, Coast Guard Station Depoe Bay, the American Red Cross, WorldMark, Neighbors for Kids, owners of the forested lands around the city, the public and other pertinent agencies, entities, and individuals strengthens our readiness to respond to disasters; and

WHEREAS, the City Council of the City of Depoe Bay finds establishing an Advisory Committee that provides oversight and advises and makes recommendations to the City Council regarding the city's emergency preparedness should be established. The Emergency Preparedness Committee will advise the council on planning and preparing for all manner of disaster that is likely to affect the city, its residents, and visitors,

NOW, THEREFORE, the City Council of the City of Depoe Bay ordains as follows:

#### 1.000 Emergency Preparedness Committee

1.010 Creation and Membership: The Depoe Bay Emergency Preparedness Committee is hereby created. The Advisory Committee shall consist of three (3) members to be appointed by the City Council. Of those members appointed, two shall be members of the City Council and all shall be residents of the City of Depoe Bay for not less than 1 year.

1.020 Term of Office: Except as hereinafter provided for the initial appointment of the Advisory Committee members, the term of appointment shall be for two (2) years. The terms of office for the initial Advisory Committee members shall be staggered:

(2) members, 2-year terms

(1) member, 1-year term

1.030 Removal from Office: Any member of the Advisory Committee may be removed by a majority of the City Council at any time without cause.

1.040 Vacancies in Office: Any vacancy in the Advisory Committee shall be filled by an appointment made by the City Council for the unexpired portion of the term.

1.050 Oath of Office: Members of the Advisory Committee shall qualify by taking and subscribing an oath of office to uphold the Constitution of the United States and the State of Oregon, and the Charter and Ordinances of the City of Depoe Bay, to the best of his or her ability.

1.060 Compensation of Members: The members of the Advisory Committee shall receive no compensation as such, except as the City Council may approve reimbursement to Committee members for out-of-pocket expenses.

## 2.000 Organization of the Advisory Committee

2.010 Chair and Vice-Chair: The Advisory Committee shall elect a chair and a vice-chair from its membership. The chair shall preside over all Advisory Committee meetings. The vice-chair shall preside over the meeting in the absence of the chair. The chair and/or vice-chair shall perform such other duties on behalf of the Advisory Committee as imposed by the Advisory Committee or ordinance.

2.020 Quorum: Two members of the Advisory Committee shall constitute a quorum.

2.035 Voting: The concurrence of a majority of the members present at the Advisory Committee meeting shall be necessary to decide any question before the Advisory Committee

2.040 Meeting Time and Place, and Location of Business Records: The Advisory Committee shall meet once every other month. The regular meeting place of the Advisory Committee shall be at the City Hall Council Chambers in Depoe Bay. The City Recorder shall designate a place for the keeping of the Advisory Committee's records.

2.050 Advisory Committee Procedures: The Advisory Committee may make, establish and alter rules and regulations for its governance and procedures consistent with the laws of the State of Oregon and with the Charter and Ordinances of the City of Depoe Bay.

## 3.000 Advisory Committee Powers and Duties:

The Advisory Committee shall have the power and duties as set forth by this ordinance of the City or as delegated by the City Council. It shall:

Advise and make recommendations to the City Council on matters pertaining to emergency preparedness to help ensure that the City of Depoe Bay develops and maintains a high state of readiness to respond to a wide variety of emergencies and disasters

WHEREAS, the adoption of this ordinance is necessary to provide oversight and the due diligence necessary to assist the City Council of the City of Depoe Bay to make sound decisions and respond to the needs of the citizens of the City of Depoe Bay. This ordinance shall be in full force and in effect thirteen days upon its adoption by the City Council of the City of Depoe Bay.

Introduced and first reading passed at a regular meeting of the City Council of the City of Depoe Bay on this 16th day of August, 2022.

Passed the second reading, and public hearing, and adopted by the City Council of the City of Depoe Bay on this 6th day of September, 2022.

Approved by the Mayor of the City of Depoe Bay this 10th day of September 2022

City of Depoe Bay

Kathy Stuart  
Mayor

Attest:

Lindy Woodbury  
City Recorder