

CITY OF DEPOE BAY

Transient Lodging Tax Remittance Form

****To report multiple locations, please use the Multiple Locations Reporting Form**
located on our website: cityofdepobay.org

Phone: 541-765-2361

Email: accounting@cityofdepobay.org

OFFICE USE ONLY

Date received

Receipt number

Account Information

Name of property/business (including Doing Business As)

Reporting month

Property address

Reporting year

Name of transient room tax contact

Phone number

Email address

FORM DUE MONTHLY BY THE 15TH FOR THE PRECEDING MONTH, EVEN IF NO GROSS RENT WAS RECEIVED

1. Gross rent	1.	\$
2. Allowable exemptions:		
2a. Monthly rent (greater than 30 consecutive days)..	2a.	\$
2b. Rent from authorized Federal employees		\$
2c. Rent from transient lodging intermediaries	2c.	\$
2d. Other exemptions (please explain)	2d.	\$
3. Total allowable exemptions (sum of lines 2a through 2d)	3.	\$
4. Taxable rent (line 1 minus line 3)	4.	\$
5. Tax rate	5.	12%
6. Tax due (line 4 multiplied by line 5)	6.	\$
7. Excess tax collected	7.	\$
8. Total tax collected (line 6 plus line 7)	8.	\$
9. Rebate rate for administrative costs	9.	5%
10. Rebate amount (line 8 multiplied by line 9)	10.	\$
11. Net tax due (line 8 minus line 10)	11.	\$
12. Penalties	12.	\$
13. Interest	13.	\$
14. Previous balance	14.	\$
15. TOTAL DUE (sum of lines 11 through 14)	15.	\$

I declare, under penalty of false swearing, that to the best of my knowledge, the information herein is true, correct, and complete.

Signature

Title

Date

Print completed form and mail with payment to:

MAKE CHECK OR MONEY ORDER PAYABLE TO CITY OF DEPOE BAY. To pay by Visa or MasterCard, email your form to accounting@cityofdepobay.org and call in your payment to 541-765-2361.