

# CITY of DEPOE BAY

P.O. Box 8 Depoe Bay, OR 97341  
541-765-2361 (phone) & 541-765-2129 (fax)  
TDD# 1-800-735-2900

## 2023 CITY BUSINESS LICENSE APPLICATION

- Renewal of license for one calendar year. Due by January 31st or 20% penalty will apply.
- New Application - annual fee plus \$34.50 non-refundable fee
- Change of Location - \$34.50 fee
- Change of Name/Owner (no fee) - list previous business name/owner: \_\_\_\_\_

### BUSINESS OWNER INFORMATION:

Business Name (or unit name if nightly rental): \_\_\_\_\_

Business Owner: \_\_\_\_\_ Phone: \_\_\_\_\_

Business Location(s): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Type of Business: \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

### CHARTER BUSINESSES:

Name of Boat(s): \_\_\_\_\_ Ins. Expires: \_\_\_\_\_

### TOURIST ACCOMMODATIONS BUSINESSES:

If a property manager handles your business license &/or Transient Room Tax (TRT), list their name, address, and phone.

[ ] Business License only [ ] Business License & TRT [ ] TRT only

\_\_\_\_\_  
\_\_\_\_\_

### ANNUAL FEE (pay 50% when registering business after July 1):

- When figuring the annual fee, include owner in number of employees.
- The fee for rental-based businesses is based on number of units available for rent, not number of employees.
- For businesses located outside of City limits, fee is based on maximum number of employees within City limits at same time.

0-2: \$80.50  3-5: \$103.50  6-8: \$126.50  9 or more: \$138.00

*I certify all information on this application is correct and is not misrepresented in any manner.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*This institution is an equal opportunity provider*

### OFFICE USE ONLY

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

Amt Pd: \_\_\_\_\_ Date Pd: \_\_\_\_\_ Rcpt #: \_\_\_\_\_

Notes: \_\_\_\_\_

Date license mailed: \_\_\_\_\_ TO/HO/NCA/CU ltr: \_\_\_\_\_ License #: \_\_\_\_\_