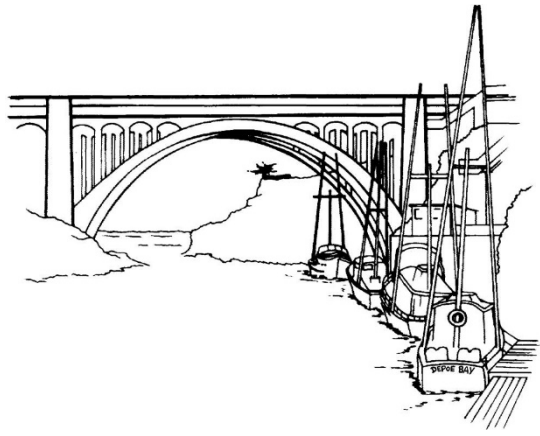


# City of Depoe Bay

## Emergency Preparedness Committee Regular Meeting

July 10, 2023 – Monday, 4:30 PM

Depoe Bay City Hall – 570 SE Shell Avenue



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*The meeting location is accessible to the public or call (888) 204-5987, access code 9599444 to attend.  
Public comments may be made via email up to two hours before the meeting start time at  
[info@cityofdepobay.org](mailto:info@cityofdepobay.org)*

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### **AGENDA**

- I. Call Meeting to Order and Establish a Quorum
- II. Approve Minutes: June 26, 2023 Regular Meeting
- III. Goals Updates
  - A. Assessing Neighborhood Readiness
  - B. Readiness Plan
  - C. Education/Awareness/Outreach
  - D. Continuation of Municipal Services
  - E. Readiness Resources
  - F. Funding
- IV. Adjourn

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TTY# 1-800-735-2900

"This institution is an equal opportunity provider."

## Emergency Preparedness Committee Minutes

Depoe Bay City Hall  
June 26, 2023 @ 4:30 PM

- I. CALL THE MEETING TO ORDER AND ESTABLISH A QUORUM. The meeting called to order at 4:30 PM.

Members Present: Councilors J. King and L. Bedingfield; members K. Andreika, C. Berry, and D. Wolf-Feibus  
Staff: City Recorder K. Wollenburg; Public Works Director, B. Weidner  
Guests: None

- II. APPROVE MINUTES.  
April 17, 2023 Regular Meeting

**Motion:** King made a motion to approve the presented minutes; seconded by Berry. Motion carried with no corrections to presented meetings.

- III. OPEN DISCUSSION

King asked Weidner and Wollenburg if the items were purchased using the remaining funds from the 2022-2023 budget. Weidner said that he was purchasing water barrels, shelving, lighting, and tarps with the money left over before the budget deadline on June 30, 2023. Weidner said he also wanted to purchase a solar powered exhaust vent through solarpower.com for \$185.00.

King asked the City staff about the possibility of putting other cache(s) on the other side of the bridge where the City population is larger. This cache would be in addition to the one we are getting from Lincoln County. We have the information about where to buy a container and with additional money in our budget, she felt an urgency to have at least one more cache and fully supply all the caches that belong to the City.

King mentioned the cache being planned for Spring Street. Wolf-Feibus said that their homeowner's association is just now in their planning stages for caches, and she will bring information back to the City if this is a possibility.

King asked if there was a place to put the cache on City property. Weidner said there is a good spot owned by the City and spoke about an area at 455 Collins (near where Stanley meets Collins) that is near the north tank, and it is out of the tsunami zone as well as the potential of one at the Hills of Depoe Bay location later. Weidner will check out the mapping to make sure it's out of the flood zone.

He next spoke about filling in the backwash pond on City property and that the City plans to fill it so more actual land will be available. This land has been surveyed to be suitable and electricity is available close by. The water tank in the area is sturdy and reinforced. Wollenburg will check with City Planner Fox to verify if it is in a flood zone. Weidner also spoke about another location on Summit near another water tank on property that the City owns. While it's a challenging location, there is water storage and electricity. Bedingfield noted that tanks are safe but wondered if there was a concern about what is under them.

Weidner said he needed to talk to the Hills of Depoe Bay again to see where their plans are for a cache and see if we can buy or rent land to put another cache there. Wollenburg stressed that wherever we place the cache, it needs to be accessible to the public, which could mean putting in a road or widening a road.

Weidner is also going to get shelving by the end of this fiscal year. The Committee spoke about purchasing another cache next year.

King asked about National Night Out and the flyers for the caches to post at the Post Office. Berry asked about getting the message out and who does the promoting. Wollenburg shared that she can talk to Jenny Demaris with Lincoln County Emergency Management who might be able to put something into their newsletter. The flyer will go out before the event letting the public know about the activities and the purpose for the national event. We will be asking the public to bring tools, tents, tarps, gently used blankets and sleeping bags. Berry suggested that we give door prizes.

Berry suggested that we have another Emergency Preparedness event like the one in January 2023.

Cash donations were discussed. Berry stated that we should ask local businesses if they wish to donate to Emergency Preparedness supplies and other things needed. Everyone liked that idea, and Bedingfield said she will create a script that we could discuss at our next meeting. The Committee will create a strategy at the next meeting about how to ask for donations and who to ask.

King said she talked to the Safety and Security Manager for Worldmark. He has responsibilities for the Gleneden site too. His name is Kyle Kennedy and he is willing to meet with Mayor Short and King. He said there is corporate mandate as to what to do in an emergency, but it is very limited. He is open to having a plan coordinated with the City of Depoe Bay.

King asked if we are still going to have training on the newly purchased radios. Wollenburg will investigate that. King also asked about CERT training. Andreika said that she will check and see when the next CERT training is available. She said that Depoe Bay and Lincoln City alternate each year. Bedingfield will check with Michael Dane.

Wolf-Feibus said that Ms. Rouche with the Red Cross is willing to take an hour to talk to the Committee. She oversees the Oregon coast. The Committee determined that September would be a good time for her to come.

Wolf-Feibus said that one of things that we need to do is have a binder to be created to let us know correct protocol. This should include names and phone numbers that are essential in an emergency. She has Red Cross experience gained during a hurricane. With a hurricane, you have days to prepare. If we have an earthquake, tsunami, or both, we will have no warning.

She stated that during an event, we will survive in little islands until the "calvary" comes in to help. Within these islands, we need to have gathering zones throughout the City and the public needs to be aware of them and where they are. We will

have to sustain ourselves for possibly a week or longer. Weidner said that in an event the new radios will help us communicate.

Wolf-Feibus asked if we have an evacuation map and Weidner said that we do. He said Lincoln County also has one we can assess online. Wolf-Feibus said that a drone generated image would be important to have.

Weidner announced that the tsunami that came to Depoe Bay in 2011 helps tell where a larger wave(s) will come in. The water came in 8–12-minute rotations.

Bedingfield mentioned contacting potential donors directly, and Berry asked if she had some potential donors. Discussion followed regarding having a list of possibilities for items for the next meeting and discussing how to communicate needs.

IV. ADJOURN. The meeting adjourned at 5:10 PM.

The next meeting will be on Monday, July 10 at 4:30 PM. Going forward, meetings will be regularly scheduled for the 2<sup>nd</sup> Monday of each month. The meeting on August 14 will focus on radios. The meeting on September 18 will be for two hours to allow a presentation from the Red Cross during the second hour.

Respectfully submitted:

Reviewed:

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Kimberly Wollenburg

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Lindsay Bedingfield