

**City of Depoe Bay**  
**City Council Regular Meeting**  
December 5, 2023 – Tuesday, 6:00 PM  
Depoe Bay City Hall – 570 SE Shell Avenue

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*The Meeting Location is Accessible to the Public*

**To Join Zoom from Your Computer, Tablet, or Smartphone:**

<https://us02web.zoom.us/j/3850131421?pwd=dnVZa0lxbFRHWHlwMndMT3VjUjI2QT09>  
Meeting ID: 385 013 1421  
Passcode: wx02sD

**To Join Zoom from Your Phone:**

Phone: (253) 215-8782  
Meeting ID: 385 013 1421  
Passcode: wx02sD

*Please Note: In the event of Zoom Technical Difficulties the Telephone Conference System will be utilized.  
Dial (888) 204-5987, access code 9599444*

*Public comments may be made via email up to two hours before the meeting start time at  
[info@cityofdepobay.org](mailto:info@cityofdepobay.org)*

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**AGENDA**

- A. Pledge of Allegiance
- B. Call Meeting to Order and Establish a Quorum
- C. Changes and Additions to the Agenda
- D. Consent Agenda  
*Covers routine administrative matters. These items are not generally discussed and may all be approved as recommended in the staff reports. The mayor will provide an opportunity for a Council member or citizen to ask that an item be pulled from the consent agenda for discussion. Items pulled will receive separate action. All items not removed from the consent agenda will be approved by a single motion of the Council.*
  - 1) October 24, 2023 City Council Work Session Minutes
  - 2) November 7, 2023 City Council Work Session Minutes
  - 3) November 7, 2023 City Council Regular Meeting Minutes
  - 4) Accounts Payable – Financial ReportAction: \_\_\_\_\_
- E. Guest Presentations
  - 1) Lincoln County Sheriff's Office Monthly Report
  - 2) Lincoln County Homeless Advisory Board Strategic Plan – Morant Mcleod
- F. Commission/Committee/Group Reports
  - Emergency Preparedness and Houseless Advisory Committees
  - Harbor, Planning, Parks, and Salmon Enhancement Commissions
- G. Public Comment  
*The public has the opportunity to address the Council during "Public Comment." Those attending virtually may raise their hand electronically or request to speak upon unmuting. The public may also send written comments by email to [recorder@cityofdepobay.org](mailto:recorder@cityofdepobay.org). Please limit comments to one page and include your name and address. Emails received before 5:00 p.m. on the day of the meeting will be included and read into the record for comments by the Council.*
- H. Unfinished Business
  - 1) Second Reading – Amend Ordinance 333-22 Emergency Preparedness Committee – Ordinance 344-23Action: \_\_\_\_\_

Revised

2) Moorage Fees – Other Government Agencies

Action:\_\_\_\_\_

I. New Business

1) Application for Planning Commission Alternate Position – Greg Steinke

Action:\_\_\_\_\_

2) Application for Planning Commission Alternate Position – Judy Faucett

Action:\_\_\_\_\_

3) Professional Services Agreement – Samaritan Occupational Medicine

Action:\_\_\_\_\_

4) Reservoir Access Issues (Discussion)

5) Five Year Strategic Plan – Resolution 552-23

Action:\_\_\_\_\_

6) Scenic Land Property Purchase

Action:\_\_\_\_\_

J. City Staff Reports

1) Project Updates

K. Closing Public Comment

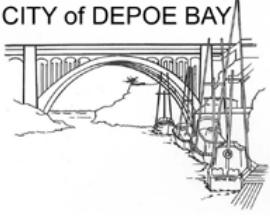
L. Council Comments

M. Adjournment

Depoe Bay City Hall is accessible to people with disabilities. If special accommodations are needed, please notify City Hall at (541) 765-2361 48-Hours in advance of the meeting so appropriate assistance can be provided.

TTY# 1-800-735-2900

"This institution is an equal opportunity provider."



TO: Depoe Bay City Council

FROM: Kim Wollenburg, City Recorder

DATE: December 5, 2023, for December 5, 2023, City Council Meeting

SUBJECT: Professional Services Agreement - Samaritan

Action Requested: Approval of Professional Services Agreement with Good Samaritan Hospital Corvallis for occupational medicine services.

Discussion: As a part of their employment, public works staff, particularly those involved in wastewater, are required to receive various shots, such as tetanus and Hep B in order to perform their jobs. This is an employment requirement of the City and even some recommended from State to protect our public works staff and not related to their personal health.

Budget Impact: Costs for testing and immunizations.

Recommendation: Approval of the mayor to sign the attached Professional Services Agreement with Samaritan.

Attachment(s):

- Samaritan Occupational Medicine Professional Services Agreement

# PROPOSED PROPERTY SALE TO CITY OF DEPOE BAY FOR RESERVOIR ACCESS / SALMON ENHANCEMENT PROGRAM - WEST SIDE OF NORTH DEPOE BAY CREEK (Sale Price of \$18,000)

## History / Background for White's Property located at 565 NE Stanley Street, Tax Lot 0300

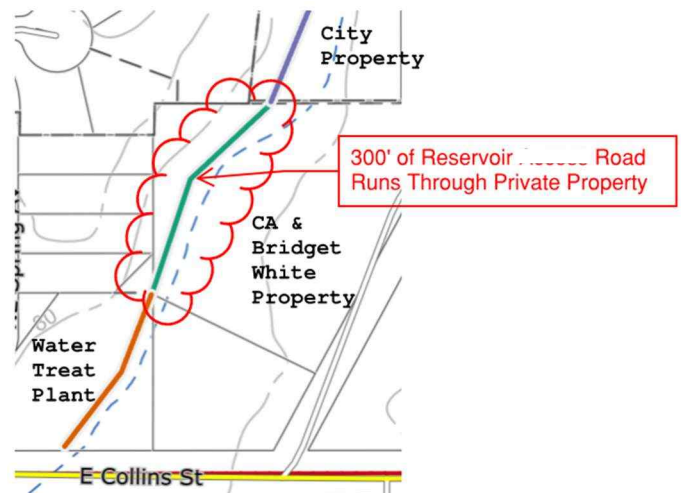
- Clarence & Janeen White Purchased this property in the 1970's from City of Depoe Bay
- The 2.22 Acre lot has approximately 300' of reservoir road running through it, including raw water pipeline feeding city water treatment plant
- No easement has ever been recorded for city, causing a cloud on both property titles (City of Depoe Bay and White's)
- This property is currently in for planning commission action to allow building permit review and issuance for single family home

## Requirements for White Family to Sale the West Side of N. Depoe Bay Creek for \$18,000 to the City of Depoe Bay (Non-Binding Expression of Interest)

1. **Utilities on Stanley Street:** a) New waterline and fire hydrant to be installed on Stanley Street. b) Manhole with 8" sewer stub installed on Stanley Street
  - Installation of the above utilities have already been verbally committed to by Public Works Director, Brady Weidner.
  - Written agreement of the utility install will be required
2. **Memorial Plaque for Clarence and Janeen White, Sr.**
  - Plaque will be provided by the White family. Installation and maintenance by City of Depoe Bay

### RECAP - Property Sale at \$18,000 for:

- > Water & Sewer on Staley Street
- > Memorial Plaque - Installed & Maintained

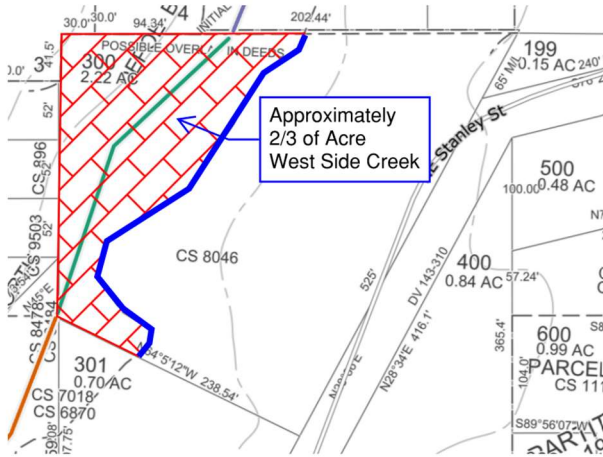


## POSITIVES FOR CITY WITH PROPERTY PURCHASE

1. Land on West side of creek valued at \$106,000
2. Complete control of road - Water Treatment Plant to Reservoir
3. No easement requiring indemnification of liabilities for commissioners, Committee members, City Employees
4. No easement requiring reciprocity for White's for their property on West side of creek
5. City of Depoe Bay can continue to bring minor children involved with NFK (Neighbors for Kids) into the field for participation into the STEP program.
6. City of Depoe Bay can also allow the general public to participate with fin clipping

## AREA OF PROPERTY WEST SIDE OF N. - DEPOE BAY CREEK

1. The hatched area below represents the property in discussion



## POTENTIAL, ADDITIONAL VALUE BEING RECEIVED BY CITY IF PROPOSED PROPERTY IS ACCEPTED

1. There are five additional property owners on Stanley Street whose properties will now have sewer and water available for future development
  - o Potential for additional building permit fees to be realized in the future

## VALUE OF IMPROVEMENTS ON STANLEY STREET

1. 1,200 feet of Stanley Street has been improved by the White family. Approximate value to build is \$75,000. Includes
  - o 16'-0" minimum width
  - o 900 cubic yards of crushed rock purchased, delivered, spread and compacted
  - o 1,200 feet of road fabric installed beneath crushed rock section

## Stanley Street Improvements Shown Below



**\$181,000 of Total Value  
to City of Depoe Bay**

**RECAP - Property Sale at \$18,000 for:**

- > Water & Sewer on Staley Street
- > Memorial Plaque - Installed and Maintained

This proposal is being offered in a partnering manner and we feel it is both a Fair and Reasonable offer for the City of Depoe Bay

**RESOLUTION NO. XXX-23  
CITY OF DEPOE BAY**

**A RESOLUTION SUPPORTING THE COUNTYWIDE FIVE YEAR HOMELESS  
STRATEGIC PLAN AND GRANTING AUTHORITY FOR THE LINCOLN  
COUNTY HOUSING RESPONSE ADVISORY BOARD TO  
EXECUTE CONTINUED PROJECT ADMINISTRATION**

**WHEREAS**, the Depoe Bay City Council has completed a review of the countywide Five Year 2022-2027 Homeless Strategic Plan.

**WHEREAS**, the countywide Five Year 2022-2027 Homeless Strategic Plan incorporates a mission statement and goals for the City of Depoe Bay to use with its partner cities involved through the Lincoln County Homeless Response Advisory Board to provide a framework to reduce homelessness countywide.

**WHEREAS**, the City of Depoe Bay, as a member of the Lincoln County Homeless Response Advisory Board through an intergovernmental agreement, approves and adopts the countywide Five Year 2022-2027 Homeless Strategic Plan.

**NOW THEREFORE, BE IT RESOLVED THAT:** The City of Depoe Bay hereby supports this strategy in alignment with State House Bill 4123.

**BE IT FURTHER RESOLVED THAT:** The City of Depoe Bay grants authority for the Lincoln County Housing Response Advisory Board to execute continued project administration for this strategy.

**Approved and Passed** this \_\_\_\_ day of December, 2023 by the City Council of the City of Depoe Bay.

\_\_\_\_\_  
Kathy Short, Mayor

ATTEST

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Kimberly Wollenburg, City Recorder