

TO: Depoe Bay City Council

FROM: Kim Wollenburg, City Recorder

DATE: March 14, 2024, for March 19, 2024, City Council Meeting

SUBJECT: Resilience Hubs & Networks Grant

Action Requested: Council approval for submission of project for grant.

Discussion: The Resilience Hubs and Networks Grant offers grants to organizations or individuals who wish to develop, expand, or strengthen a resilience hub or network in our community. Staff attended a webinar on this grant recently and learned that the grant intends to fund a lot of various solutions to emergency preparedness. As shown in the attachment, the City could use the grant to send people to CERT training, purchase emergency communications equipment such as satellite broadband, satellite phones, GMRS, generators and more. Since the City has expressed interest in all of these, this is a good grant to apply for.

In addition, we can also apply for one of the typed packages for a cache. Each package is complete with everything needed to put one together. The only separate thing that isn't included is fencing; however, the City can apply for fencing as a separate grant that is part of the overall grant submission. If the grant is awarded for one of these packages, the package will be purchased and installed through the grantor's program meaning they'd purchase the box, supplies, coordinate the installation and so on.

The grantees noted in the training that they do reserve the right to fund the grant in part or the whole, which is why it makes sense to apply for various pieces to make the most potential use of the grant. Depending on the ultimate location of the cache site, staff recommends Type 2 or Type 3.

Grant submissions are due April 30, 2024. Part of the grant is that there is additional, free grant application support assistance from Portland State University the City can take advantage of in developing the grant application.

Budget Impact: No match required.

Recommendation: Council approval of project for submission to Resilience Hubs and Network Grant.

Attachment(s):

- Kinds of activities and items eligible for the grant
- Deployable Resilience Hubs - Packages

## What kinds of activities and items are eligible for this grant?



Activities and items that are eligible for this grant can include almost anything that will benefit the local community such as:

- Basic medical supplies
- CERT training
- Child care
- Electronic charging stations
- Emergency communications equipment (including satellite broadband, satellite phones, ham radios, GMRS, etc.)
- Emergency plans
- Food storage and distribution
- Generators
- Grant writing assistance for other grants
- Information exchange
- Matching funds required by other grants
- AmeriCorps Resource Assistance for Rural Environments (RARE) Program
- Training
- [Typed Packages](#)
- Water purification

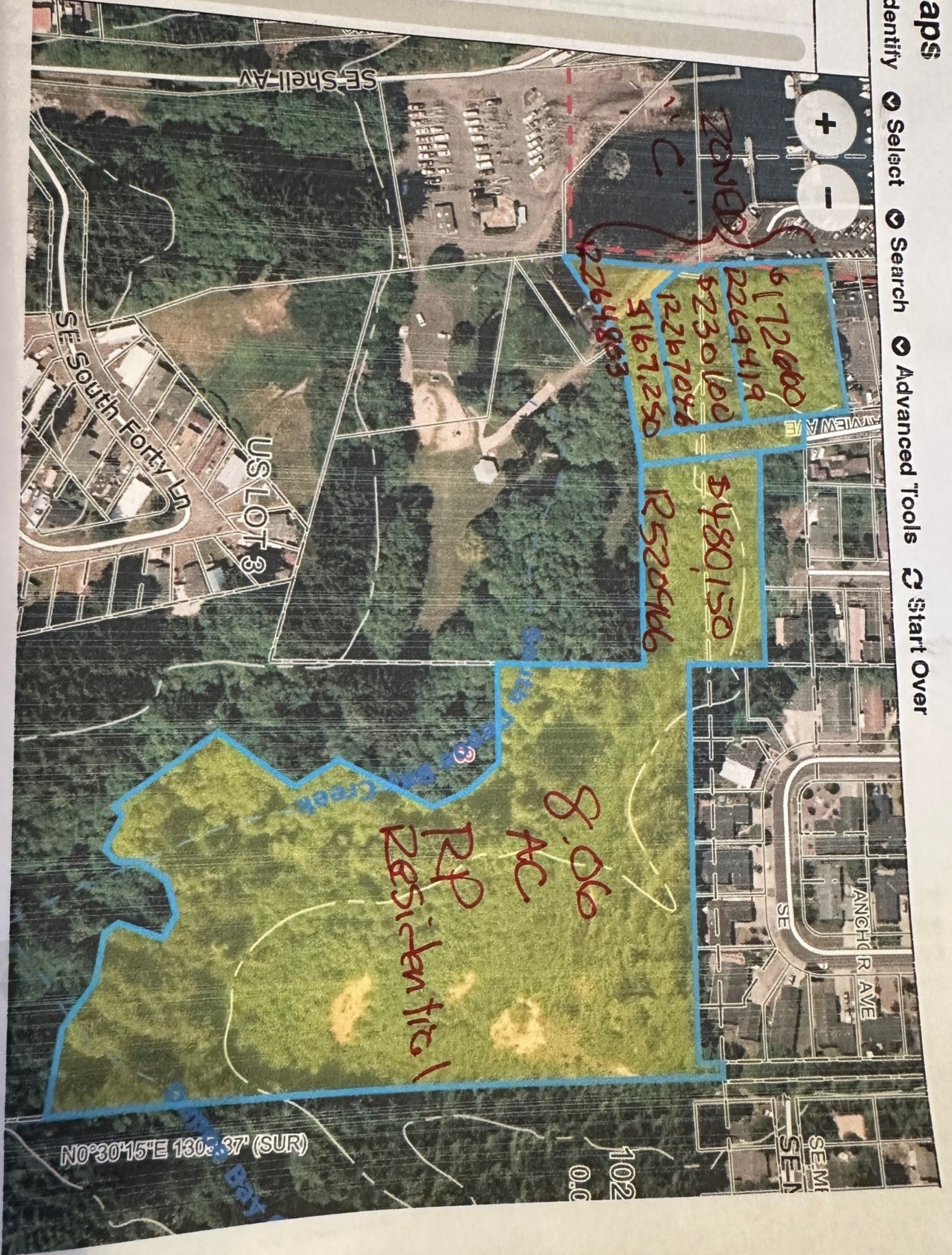
Resource	Deployable Resilience Hubs*			Questions? Contact us at OREMGra <sup>nts</sup> @odhs.oregon.gov			
Items	Type 1 - 250 people	Cost	Type 2 - 200 people	Cost	Type 3 - 150 people	Cost	Type 4 - 100 people
Box size and number	Three 40 foot conex box	\$24,000.00	Two 40 foot conex box	\$16,000.00	Two 40 foot conex box	\$16,000.00	One 40 foot conex box
General (anything attached or added to the conex box)	Carport Lock security box, (exterior) Cleaning and Insulation Fuel box	\$4,700.00	Carport Lock security box, (exterior) Cleaning and Insulation Fuel box	\$4,700.00	Carport Lock security box, (exterior) Cleaning and Insulation Fuel box	\$4,700.00	Lock security box, (exterior) Cleaning and Insulation Fuel box
Shelving	15 x shelving kits (\$3000)	\$3,000.00	10 x shelving kits (\$2000)	\$2,000.00	10 x shelving kits (\$2000)	\$2,000.00	5 x Shelving kits hardware and straps
Electrical (installation)	Electrical panel (interior) Conduit and lines Weatherheads (electrical)	\$6,500.00	Electrical panel (interior) Conduit and lines Weatherheads (electrical)	\$5,500.00	Electrical panel (interior) Conduit and lines Weatherheads (electrical)	\$4,500.00	Electrical panel (interior) Conduit and lines Weatherheads (electrical)
Generators	3 x Dual Fuel 95kW	\$3,000.00	3 x Dual Fuel 95kW	\$3,000.00	2 x Dual Fuel 95kW	\$2,000.00	2 x Dual Fuel 95kW
Solar	2 x Portable Power Supply Solar Panels	\$2,400.00	2 x Portable Power Supply Solar Panels	\$2,400.00	2 x Portable Power Supply Solar Panels	\$2,400.00	Portable Power Supply Solar Panels
Tents	field deployable, MC Tents Canopies	\$6,000.00	field deployable, MC tents Canopies	\$5,000.00	field deployable, MC tents Canopies	\$5,000.00	field deployable, MC tents Canopies
Water (Storage)	Four Pallets - gal bottles	\$4,000.00	Three Pallets - gal bottles	\$4,000.00	Two Pallets - gal bottles	\$3,000.00	One pallet - gallon bottles
Security	Cameras 15 x locks	\$5,200.00	Cameras 10 x locks	\$4,800.00	Cameras 10 x locks	\$4,800.00	Cameras 5 x Locks
Food	Two Pallets	\$10,500.00	Two Pallets	\$7,000.00	two Pallets	\$7,000.00	One pallet
Communications (radio)	Radios See detail worksheet	\$7,439.00	Radios See detail worksheet	\$4,060.00	Radios See detail worksheet	\$4,060.00	Radios See detail worksheet
Information Tech	Satellite broadband, cellular communication, networking switch and box	\$2,800.00	Satellite broadband, cellular communication, networking switch and box	\$2,800.00	Satellite broadband, cellular communication, networking switch and box	\$2,800.00	Satellite broadband, cellular communication, networking switch and box
Climate Control	3 x Dehumidifier	\$1,500.00	2 x dehumidifier	\$1,000.00	2 x dehumidifier	\$1,000.00	Dehumidifier
Fuel	Propane (500 gal fixed tank)	\$3,000.00	Propane (500 gal fixed tank)	\$3,000.00	Propane (500 gal fixed tank)	\$3,000.00	Propane (non fixed tank)
Site Improvements	Gravel pad electrical	\$9,000.00	Gravel pad electrical	\$8,000.00	Gravel pad electrical	\$7,000.00	Gravel pad electrical
Sanitation (infrastructure)	1x 1,500 gallon sanitation tank	\$2,500.00	1x 1,500 gallon sanitation tank	\$2,500.00	1x 1,500 gallon sanitation tank	\$2,500.00	
Sanitation (equipment)	2x head	\$400.00	2x head	\$400.00	2x head	\$400.00	

Sanitation (shed)	Sanitation shed	\$7,400.00	Sanitation shed	\$7,400.00	Sanitation shed	\$7,400.00	
Sanitation (Shower, hand washing)	Handwashing station	\$2,000.00	Handwashing station	\$2,000.00	Handwashing station	\$2,000.00	
Sanitation (water storage)	Rain water storage system	\$600.00	Rain water storage system	\$600.00	Rain water storage system	\$600.00	
Miscellaneous First aid, electrical cords, other)	General equipment and supplies	\$5,000.00	General equipment and supplies	\$5,000.00	General equipment and supplies	\$5,000.00	General equipment and supplies
Hub Totals		\$110,939.00		\$91,160.00		\$87,160.00	
10% Contingency per Type for siting considerations		\$11,093.90		\$9,116.00		\$8,716.00	
Total Estimated Costs		Type 1 \$122,032.90	Type 2 \$100,276.00	Type 3 \$95,876.00	Type 4		
*These packages are also available with out the connex box, General (anything attached or added to the conex box), shelving and electrical.							

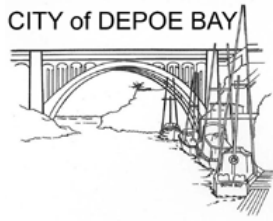
Cost	Type 5 - 50 people	Cost
\$8,000.00	One 20 foot conex box	\$6,000.00
\$2,700.00	Lock security box, (exterior) Cleaning and Insulation Fuel box	\$2,700.00
\$1,000.00	5 x Shelving kits hardware and straps	\$1,000.00
\$3,500.00	Electrical panel (interior) Conduit and lines Weatherheads (electrical)	\$3,500.00
\$2,000.00	2 x Dual Fuel 95kW	\$2,000.00
\$1,200.00	Portable Power Supply Solar Panels	\$1,200.00
\$3,500.00	field deployable, MC tents Canopies	\$3,500.00
\$1,000.00	One pallet - gallon bottles	\$1,000.00
\$3,800.00	Cameras 5 x Locks	\$3,800.00
\$3,500.00	One pallet	\$3,500.00
\$4,060.00	Radios See detail worksheet	\$4,060.00
\$2,800.00	Satellite broadband, cellular communication, networking switch and box	\$2,800.00
\$500.00	Dehumidifier	\$500.00
\$300.00	Propane (non fixed tank)	\$300.00
\$5,000.00	Gravel pad electrical	\$5,000.00

\$5,000.00	General equipment and supplies	\$5,000.00
\$47,860.00		\$45,860.00
\$4,786.00		\$4,586.00
\$52,646.00	Type 5	\$50,446.00









TO: Depoe Bay City Council

FROM: Kim Wollenburg, City Recorder

DATE: March 19, 2024, for March 19, 2024, Regular Meeting

SUBJECT: OPRD Local Government Grant Program

Action Requested: Council approval of project to apply for Oregon Parks and Recreation Department Local Government Grant Program.

Discussion: Oregon Parks and Recreation has two grants that are open for the City to apply to. One is for a Small Grant (due May 1) and the other is a Planning Grant (due May 15). The Small Grant is a good solution to help with funding the rehabilitation to our City Park. The Council approved \$75,000 in the budget last year to do the upgrade. Staff have investigated options to resurface the playground. Recently, staff have been advised by crew that the playground equipment itself is in need of upgrade as well.

Staff would like to work with the grants administrators to apply for the Small Grant program to resurface and replace the City park playground, including updating for ADA accessibility requirements, which is something the City doesn't have at this time.

In addition, the Parks Master Plan has not been updated since 2012 and to help the City determine priorities and needs, staff would like to apply for the Planning Grant to update the Parks Master Plan.

Budget Impact: FY 23/24 has \$75,000 set aside for playground. The program requires at least a 20% match for cities with a population under 5,000 so this set aside provides the funds necessary for match.

Recommendation: Council approval for staff to continue to work on applying for a Small Grant for the playground rehabilitation project and a Planning Grant to update the Parks Master Plan.

Attachment(s):

- LGGP Pre-Application Worksheet – Rehabilitation Projects
- LGGP Pre-Application Worksheet – Planning Project



# LGGP Pre-Application Worksheet

## for Rehabilitation projects

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### A. PROJECT NARRATIVE (Please limit each answer to 400 words or less.)

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1. What will this project do? Describe all elements of the project. What new facilities will be constructed? What existing facilities will be renovated or removed? Describe present development on the site and how the proposed project fits in with current and future development. \*

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2. Why is this project a priority? What needs will be met by this project? How will these needs be met? \*

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3. Who will do the project work? Who will provide project supervision? \*

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4. Who and how many people will benefit from this project? \*

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5. What is the population of the applicant City, County or the Service Provider Area (if a Parks and Recreation District or Port District)?

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### B. CONSISTENCY With STATEWIDE PRIORITIES - SCORP Criteria (0-20 points)

1. Does the project meet needs identified in the Oregon Public Provider Survey, and if so, which needs are addressed? (See Table 12.1, page 216 of the 2019-23 SCORP) If the project does not address any of these needs, enter N/A.

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2. Does the project meet needs identified in the Oregon Resident Survey, and if so, which needs are addressed? (See Table 12.2, page 216 of the 2019-23 SCORP) If the project does not address any of these needs, enter N/A.



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### **C. CONSISTENCY with STATEWIDE ISSUES - SCORP Criteria (0-10 points)**

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**To what extent does the project address ONE or MORE of the following four Statewide Issues identified in the 2019-2023 SCORP?**

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1. Aging Population - Does the project meet outdoor recreation needs of an Aging population, and if so, what needs are addressed? (See Tables 12.3-12.8, page 216-218 of the 2019-23 SCORP) If question is not relevant, enter N/A.

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2. Diverse Population - Does the project meet outdoor recreation needs of an increasingly Diverse population, and if so, what needs are addressed? (See Table 12.9-12.14, page 219-221 of the 2019-23 SCORP) If question is not relevant, enter N/A.

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3. Families with Children - Does the project meet outdoor recreation needs of Families with Children, and if so, what needs are addressed? (See Table 12.15-12.17, page 221-222 of the 2019-23 SCORP) If question is not relevant, enter N/A.

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4. Low-Income Population - Does the project meet outdoor recreation needs of a Low-Income population, and if so, what needs are addressed? (See Table 12.18-12.20, page 222-23 of the 2019-23 SCORP) If question is not relevant, enter N/A.

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### **D. LOCAL NEEDS AND BENEFITS - SCORP Criteria (0-25 points)**

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1. Is your project in a CLOSE-TO-HOME area located within an urban growth boundary (UGB), unincorporated community boundary, or in a DISPERSED AREA located outside of these boundaries? Select from DROP-DOWN menu. A map clearly identifying the project location and UGB, or unincorporated community boundary drawn on it, must be uploaded in the attachments section of this application. \*



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**2. Please identify how the project satisfies local, State or county level needs by using AT LEAST ONE of the following FOUR priority local public planning processes (a-d). In addition to the following categories, you may use the parkland mapping website to conduct a ½ mile service area analysis to provide a visual representation of the need for this project.**

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a) Public Recreation Provider Identified Need - Does the project address county-level needs identified by the Public Recreation Provider Survey beginning on page 224 in the SCORP? (See Tables 12.21-12.56) If so, enter which priority or priorities are identified for the project county. Please use either the Close-to-Home Priorities or Dispersed Area Priorities, not both.

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b) Oregon Resident Identified Need - Does the project address State-wide level needs identified by the Oregon Resident Survey included on page 230 in the SCORP? If so, enter which priority or priorities are identified. (See Tables 12.57-12.60)

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c) Local Planning - To what extent does the project satisfy priority needs, as identified in a current local planning document (park and recreation master plan, city or county comprehensive plan, trails master plan, transportation system plan or bicycle and pedestrian plan)?

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d) Public Involvement Effort - If the project is not included in a current local planning document, describe the public involvement effort that led to the identification of the priority project including citizen involvement through public workshops, public meetings, surveys, and local citizen advisory committees during the project's planning process.

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## **E. PHYSICAL ACTIVITY BENEFITS (0-5 points):**

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1. Does the project meet physical activity needs identified in the 2019-23 SCORP, and if so, which needs are addressed? See Tables 12.61-12.63 on page 231 of the SCORP. In addition to the Tables, the parkland mapping tool can be used to identify body weight index high priority areas. If your project is in a high-priority area, please identify if the project satisfies one of the four physical activity priorities included in Table 12.61.



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**F. NEED for MAJOR REHABILITATION (0-5 points):**

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1. MAJOR REHABILITATION projects involve the restoration or partial reconstruction of eligible recreation areas and facilities. If the project includes major rehabilitation, please check all that apply:

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a) Please list the specific facilities that are in need of rehabilitation. Upload photos in the Attachments tab showing the facilities in need of rehabilitation.

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b) If only part of the project is rehabilitation, approximately what percentage of the project is rehabilitation?

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**G. ACCESSIBILITY ACCOMMODATIONS (0-5 points)**

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1. Does the project meet statewide accessibility needs identified in Table 12.64 on page 231 of the SCORP, and if so, what needs are addressed?

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2. Does the project meet statewide accessibility needs for certain demographic groups identified in Table 12.65 on page 232 of the SCORP, and if so, what needs are addressed?

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**H. UNIVERSAL DESIGN CONCEPTS / INCLUSIVE OUTDOOR RECREATION (0-5 points)**

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1. Universal design attempts to meet the needs of all people, and includes those of all ages, physical abilities, sensory abilities and cognitive skills. It includes the use of integrated and mainstream products, environmental features and services, without the need for adaptation or specialized design. Please describe how your project goes beyond the Americans with Disabilities Act (ADA) and strives to incorporate Universal Design concepts. Please show evidence that the project design has considered cognitive, vision, hearing, social, and other kinds of disabilities.

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2. For acquisition projects where development of out-door recreation facilities is planned at a future date, please



describe how your project will be planned to go beyond ADA requirements and incorporate Universal Design concepts and design considerations.

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## **I. BICYCLE AND PEDESTRIAN TRAIL PROJECTS (0-5 points)**

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1. Non-Motorized Trail Connectivity involves linking neighborhood, community and regional trails; connecting community parks and other public recreational facilities; connecting parks to supporting facilities; connecting neighboring communities; and providing alternative transportation routes. To what extent does the project address non-motorized trail connectivity? \*

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## **J. COMMUNITY SUPPORT (0-5points)**

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1. To what extent can you demonstrate community support for the project? Can you provide letters of support, advisory committee meeting notes and/or survey analysis? If yes, please include supporting documentation with this application.

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## **K. FINANCIAL COMMITMENT (0-10points)**

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1. What is the source of local matching funds for the project? A Resolution to Apply must be submitted with this application to indicate a commitment of local match funding for the project.

2. Project applicants are encouraged to develop project applications involving partnerships with other agencies or organizations. To what extent does the project involve partnerships with other agencies or groups? Are donations and/or funding from other agencies or groups secured? \*

3. Other than this grant application, to what extent has funding been secured or committed to complete the project? \*

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**REMINDER: Please Limit Answers to Each Question to 400 Words or Less.**

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## **L. SUSTAINABILITY (0-5 points)**

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1. Describe how sustainability was considered in the intent, strategies, and long-term management plans for the proposed project. Examples may include but are not limited to: sustainable design methods; projects that will have a minimal impact on the surrounding ecosystem; projects that will result in user protection of natural resources such as water quality/conservation, plant conservation, wildlife conservation, energy conservation, pollution control and environmental protection and restoration.

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## **M. DIVERSITY, EQUITY and INCLUSION (0-5 points)**

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1. Diversity, equity, and inclusion strategies guide organizations to address inequity in the communities they serve, ensure diverse representation in the planning and decision-making process, and promote welcoming environments for all visitors, employees, and volunteers. If your organization has an inclusion strategy or is working towards an inclusion strategy, describe that here. If applicable, describe your organization's diversity, equity, and inclusion strategy as it relates to this project. Upload supporting documentation if applicable.

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## **N. ACCESSIBILITY COMPLIANCE**

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1. Does your agency have a board or city council adopted/approved ADA Transition Plan? \*

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2. How will your proposed project meet current ADA accessibility standards? To what extent will this project involve consultation with building officials, contractors or companies required to know and apply ADA requirements?

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3. If the answers to question 1. is no, the applicant should conduct an ADA Site Evaluation for the project. An ADA Site Evaluation should identify and propose how to fix problems that prevent people with disabilities from gaining equal access to sites and activities. To review and access ADA evaluation tools, see the ADA Resources included with this Application. Has an ADA Site Evaluation been completed for this project?

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## **O. READINESS TO PROCEED**

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1. Have you submitted a signed Land Use Compatibility Statement with this application? \*

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2. Have you submitted construction or concept plans with this application? \*

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3. List required permits and status of permit applications for the project (i.e. Corps of Engineers, Division of State Land, Building Permits, etc.). Describe any possible delays or challenges that could occur in receiving permits.

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4. If this project is selected for funding, what will be the next step in the process? E.g. pursue construction drawings, apply for permits, solicit bids, etc.

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## **P. ACTIVE AND PAST GRANTS PERFORMANCE**

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1. Describe your performance and compliance with all active and past OPRD grant awards.

# LGGP Pre-Application Worksheet

## for Planning projects

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### PROJECT NARRATIVE (Please limit each answer to 400 words or less.)

Planning Grant awards are limited to Cities, Park, Recreation and Port Districts with populations less than 10,000, and Counties with a population under 30,000. What is the population of the applicant City, County or Service Provider Area (if a Parks and Recreation District or Port District)?

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Park System Overview - List the parks in the current system, their size, predominant use (camping, day-use, etc.) and attendance figures, if available.

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Select the type of planning project being considered

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### A. PLANNING PROJECT NEEDS AND BENEFITS (0-25 Points)

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1. What is the overall purpose for the plan or study?

What is the need and how was need determined? Was the Parkland Mapping Tool utilized in any way to help determine needs, and if so, what was learned? Link to Parkland Mapping Tool: <http://bit.ly/2tg6Yt4>

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2. What benefits will the plan provide and what objectives will it meet for the community or county?

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### B. CONSISTENCY With STATEWIDE PRIORITIES - SCORP Criteria (0-20 Points)

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1. Is it anticipated that the project will meet needs identified in the Public Recreation Provider Survey, and if so, which needs will be addressed? (See Table 12.1, page 216 of the 2019-23 SCORP) If the project will not address any of these needs, enter N/A.

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2. Is it anticipated that the project will meet needs identified in the Oregon Resident Survey, and if so, which needs will be addressed? (See Table 12.2, page 216 of the 2019-23 SCORP) If the project will not address any of these needs, enter N/A.

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### C. BICYCLE AND PEDESTRIAN TRAIL PROJECTS (0-5 points)

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1. Non-Motorized Trail Connectivity involves linking neighborhood, community and regional trails; connecting community parks and other public recreational facilities; connecting parks to supporting facilities; connecting neighboring communities; and providing alternative transportation routes. To what extent will this plan include non- motorized trail connectivity?
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#### **D. PLANNING AND PUBLIC INVOLVEMENT PROCESS (0-20 Points)**

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1. Describe the methodology for developing the plan. Who will do the work? Who will manage the project to assure the plan or study is completed satisfactorily?
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2. What are the proposed start and end dates of the planning project?
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3. Describe the public involvement strategy for this project. Indicate the role of elected officials such as the city council, county commissioners, or park board members in the planning process.
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#### **E. COMMUNITY SUPPORT (0-5 Points)**

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1. To what degree can you demonstrate community support for the project? Can you provide letters of support and/or survey analysis? If yes, please include supporting documentation with this application.
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#### **F. FINANCIAL COMMITMENT (0-5 Points)**

---

1. What is the source of local matching funds for the project? A Resolution to Apply must be submitted with this application to indicate a commitment of local match funding for the project.
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1. To what extent has funding been secured to complete the project?
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**REMINDER: Please Limit Answers to Each Question to 400 Words or Less.**

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#### **G. IMPLEMENTATION OF THE PLAN (0-10 Points)**

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1. Describe how the new plan will likely be implemented in the future, once it's adopted.
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## **H. ACCESSIBILITY FOR PEOPLE WITH DISABILITIES (0-5 Points)**

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1. Does your agency have a board or city council adopted/approved ADA Transition Plan?
  2. How will your proposed project meet current ADA accessibility standards? Will this project involve consultation with building officials, contractors or companies required to know and apply ADA requirements?
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## **I. SUSTAINABILITY (0-5 points)**

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1. Describe how sustainability will be considered in the proposed plan. Examples may include but are not limited to: sustainable design methods; projects that will have a minimal impact on the surrounding ecosystem; projects that will result in user protection of natural resources such as water quality/conservation, plant conservation, wildlife conservation, energy conservation, pollution control and environmental protection and restoration.
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## **J. DIVERSITY, EQUITY and INCLUSION (0-5 points)**

---

1. Diversity, equity, and inclusion strategies guide organizations to address inequity in the communities they serve, ensure diverse representation in the planning and decision-making process, and promote welcoming environments for all visitors, employees, and volunteers. If your organization has an inclusion strategy or is working towards an inclusion strategy, describe that here. If applicable, describe your organization's diversity, equity, and inclusion strategy as it relates to this project. Upload supporting documentation if applicable.