

City of Depoe Bay

Emergency Preparedness Committee Regular Meeting

February 26, 2024 – Monday, 5:30 PM
Depoe Bay City Hall – 570 SE Shell Avenue

The Meeting Location is Accessible to the Public

To Join from Your Computer, Tablet, or Smartphone:

<https://us02web.zoom.us/j/83347010690?pwd=S0lyZWZBSTRLSitFTnl6VnBzWnJ6Zz09>

Meeting ID: 833 4701 0690

Passcode: 060939

To Join from Your Phone:

Phone: (253) 215-8782

Meeting ID: 833 4701 0690

Passcode: 060939

Public comments may be made via email up to two hours before the meeting start time at info@cityofdepoebay.org

Please Note: In the event of Zoom Technical Difficulties the Telephone Conference System will be utilized. Dial (888) 204-5987, Access code 9599444

AGENDA

- 1) Call Meeting to Order and Establish a Quorum
- 2) Approve Minutes
 - January 8, 2024 Emergency Preparedness Committee Minutes
- 3) Announcements
- 4) Old Business
 - A) Goal One – Assessing Neighborhood Readiness
 - i. Final determination of islands
 - ii. How do we get community aware of islands? What do we want them to know about the purpose and reason for the islands?
- 5) New Business
 - A) Content Suggestions for Website (Discussion)
- 6) Committee Member Comments
- 7) Adjourn

Depoe Bay City Hall is accessible to the disabled. If special accommodations are needed, please notify City Recorder at 765-2361 48 Hours in advance of the meeting so that appropriate assistance can be provided.
TTY# 1-800-735-2900

"This institution is an equal opportunity provider."

Emergency Preparedness Committee Minutes

Depoe Bay City Hall
January 8, 2024 @ 4:30 PM

- 1) CALL THE MEETING TO ORDER AND ESTABLISH A QUORUM. The meeting was called to order at 4:30 PM as quorum established.

Members Present: Lindsay Bedingfield, Joyce King, Karen Andreika, Christine Berry and Deb Wolf-Feibus
Absent: None
Staff: City Recorder K. Wollenburg; Public Works Director B. Weidner; Administrative Assistant G. Burke
Guests: Samantha Buckley, Lincoln County Emergency Manager

- 2) Approve Minutes:
None.

- 3) Announcements
None.

- 4) Old Business

- a. Radio Practice (Brady Weidner)

The members discussed hand-held emergency radios. City Recorder Wollenburg said that these radios are not designed to give a notification in the event of an emergency; they are designed to communicate with other radio users in the event of an emergency. Public Works Director Weidner said that if cell phone towers are inoperable during an event, that would be a good time to use the radios. He also said that the range is further than a walkie-talkie.

The members practiced turning the radios to a certain channel. City Recorder Wollenburg discussed how the members can register the radios. She also emphasized the importance of registering for the mass notification system in Lincoln County called "Everbridge" which sends out text alerts in emergencies. Emergency Manager Buckley said that she recommends radios be a part of everyone's emergency "go-kit."

During a discussion on an emergency preparedness event, Ms. Buckley explained that she is alone in her role and that it would be easier for her to give a presentation on emergency management that she could then hand off to members of the Emergency Preparedness Committee to bring forward to Depoe Bay citizens as an option for something sooner.

City Recorder Wollenburg said that the 'Everbridge' alert system is meant to replace the sirens in the city. The siren's technology is old, and it would take a lot of funds to get it updated. Committee member Andreika asked if the Everbridge system could also be used to make other announcements to the public about upcoming City events. City Recorder Wollenburg said that the best method for those types of events is Facebook and flyers posted around the City. Ms. Buckley said that Everbridge can be utilized to send out notifications based on keywords and could be used to send out other types

of messages besides emergencies. She used Newport as an example and said that Newport uses it to send out notifications about city water alerts and other concerns. The keyword can be crafted to suit the City's policies on the types of alerts that are specific to Depoe Bay. Councilor/Member Bedingfield asked if all members of the Emergency Preparedness Committee agreed that it was a good idea to recommend that the City Council adopt the use of Everbridge as a mass notification system for Depoe Bay. All members agreed that it was a good idea.

b. Summer Event

Councilor/Member King explained that the purpose of the summer event is to collect donated survival items from the public like tents, sleeping bags, food, flashlights, batteries, etc. She said that she has spoken to Lieutenant Patrick Ganz with Depoe Bay Fire, and that the event will be held there. She is having ongoing discussions about the best way to channel vehicle traffic in and out of the fire station so that the donation event won't disrupt the operations of the station. She would like the cache container to be moved to the location for that day so that the public can see the purpose of it and what it looks like with the items inside. The tentative date for the event is June 8th.

c. Goals

- i. Assessing Neighborhood Readiness
- ii. Readiness Plan
- iii. Education/Awareness/Outreach
- iv. Continuation of Municipal Services
- v. Readiness Resources
- vi. Funding

Member Wolf-Feibus shared images of the City website and navigated to the Emergency Preparedness page. She said she'd like to see the page be more user friendly. Specifically, she noted that the links under "Helpful Links and Phone Numbers" are somewhat difficult to find. Member Wolf-Feibus shared a map from DOGAMI that showed the statewide geohazard areas and highlighted the fact that Depoe Bay is vulnerable to a Cascadia earthquake event as well as a tsunami. Ms. Buckley said that she is more concerned about forest fire events. She said that Lincoln County has someone working on an evacuation plan; there will be six priority areas and Depoe Bay will be one of them.

Public Works Director Weidner was asked about the cache on City Hall property. He said that it's on the property, near the back, and that he is working on getting some shelves installed inside it and that they have a de-humidifier for it. Councilor/Member Bedingfield asked about the possibility of finding a grant writer who could find a grant to hire someone to write a new Emergency Operations Plan with a section about implementing the plan. City Recorder Wollenburg said that it is already in the works.

Councilor/Member Bedingfield said she recently got a new job, and she doesn't get off until 5:00 PM, and she's coming from Newport. She asked if it would be possible to move the Emergency Preparedness Committee meetings to 5:30 PM. Councilor/Member King asked if 5:30 PM works well for

all members of the Emergency Preparedness Committee, and all members said yes. The new meeting time for the Emergency Preparedness Committee will be 5:30 PM.

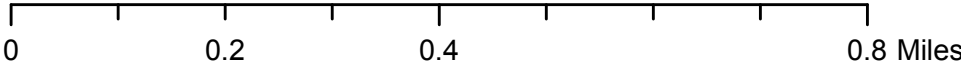
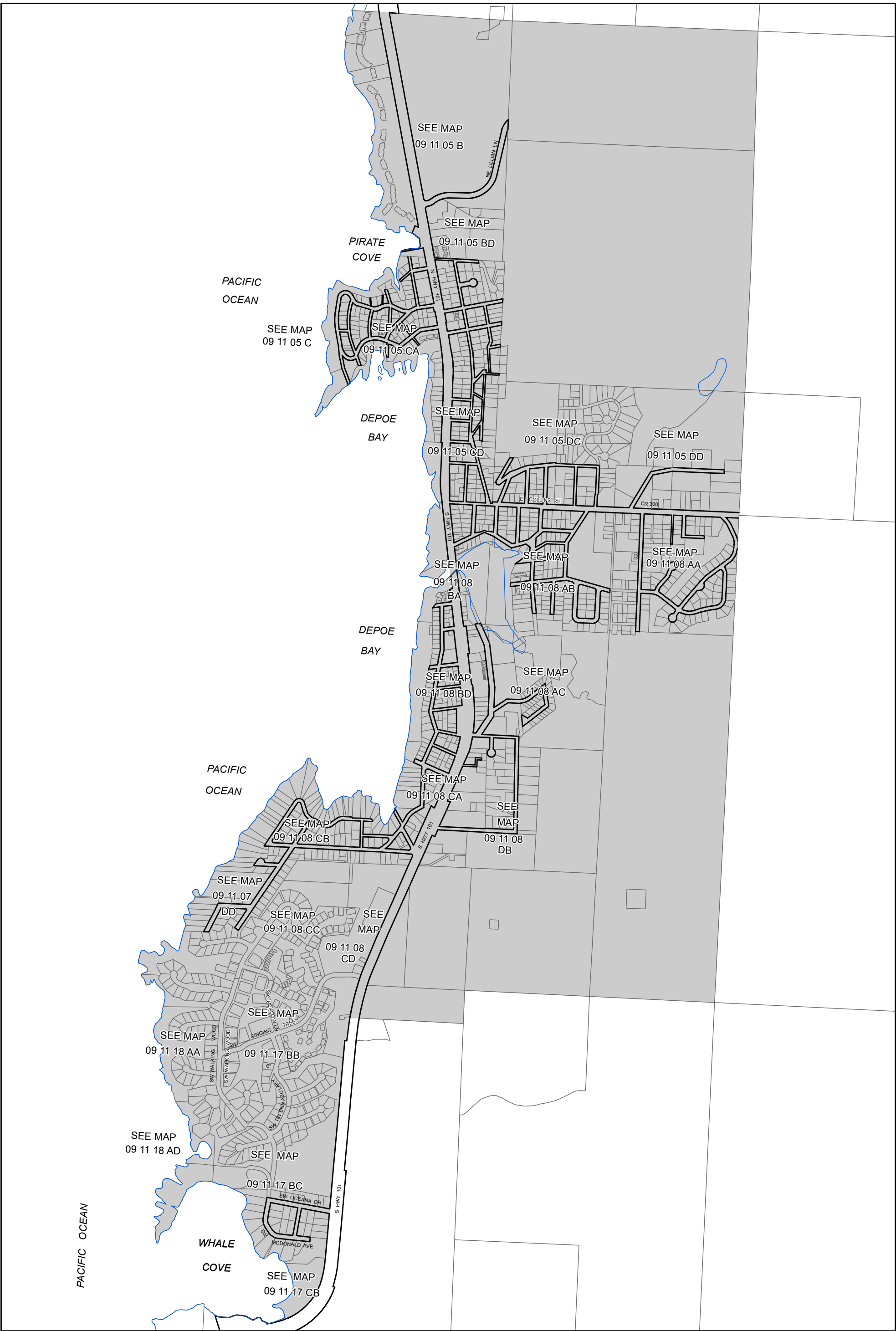
- 5) NEW BUSINESS
None.
- 6) Committee Member Comments
None.
- 7) ADJOURN. The meeting adjourned at 5:35 PM.

Respectfully submitted:

Reviewed:

Gena Burke, Administrative Assistant

Kimberly Wollenburg, City Recorder



CITY OF DEPOE BAY