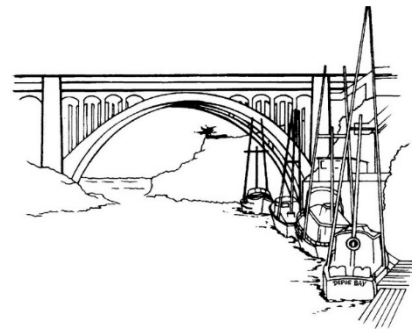


City of Depoe Bay

Parks Commission Monthly Meeting
April 17, 2024 – Wednesday, noon
Depoe Bay City Hall – 570 SE Shell Avenue



The Parks Commission will meet briefly at City Hall to conduct business. This portion will be recorded.

*After the meeting, the Parks Commission will tour North Point and other parks and scenic lands.
This will not be recorded.*

AGENDA

- A. Call Meeting to Order and Establish a Quorum @ 570 SE Shell Avenue
- B. Approve Meeting Minutes
 - 1) Parks Commission Regular Meeting Minutes – February 21, 2024
- C. Unfinished Business
 - 1) Change to Parks and Recreation Commission (Update)
 - 2) Nature Trail Bridges (Update)
- D. New Business
 - 1) Pet-Palooza – June 29 @ City Park
- E. Adjourn
- F. Tour and review of City Parks, Nature Trails and Scenic Areas

Upcoming Community Events

- 1) April 20, 2024 Crab Feed – Cancelled
- 2) May 27, 2024 – Fleet of Flowers
- 3) August 1, 2024 – National Night Out

Depoe Bay City Hall is accessible to people with disabilities. If special accommodations are needed, please notify City Recorder at 765-2361 48 Hours in advance of the meeting so that appropriate assistance can be provided.
TTY# 1-800-735-2900

“This institution is an equal opportunity provider.”

Depoe Bay Parks Commission Regular Meeting Minutes
Wednesday, February 21, 2024 – 12:00 PM
Depoe Bay City Hall

PRESENT: R. Vincent, T. Monday, I. Ferreira, S. Sharp
ABSENT: K. Lauer
STAFF: City Recorder K. Wollenburg; Admin Assistant G. Burke
GUEST(S): None.

A. CALL MEETING TO ORDER AND ESTABLISH A QUORUM
Chair Vincent called meeting to order and established a quorum at 12:00 PM.

B. MEETING MINUTES –
1) Parks Commission Special Meeting Minutes – 12-20-2023

Motion to approve the minutes from December 20, 2023 Parks Commission Special meeting made by Monday; seconded by Vincent.

Motion Passed: 4/0

Ayes: R. Vincent, T. Monday, I. Ferreira, S. Sharp

C. UNFINISHED BUSINESS

1) Recreational Immunity

City Recorder Wollenburg announced that it will go before the legislature in April; at this point it looks as though a stop-gap measure is in place to protect recreational immunity for our coastal cities. She is keeping a close eye on any new developments and offered to send the house bill to all Parks Committee members' email addresses in case anyone wanted to review it. She acknowledged that a few cities have closed some trails temporarily.

2) Change to Parks and Recreation Commission

City Recorder Wollenburg said that the previous evenings' City Council meeting was the first official reading of Ordinance 346-24. She reported that the City Council members would prefer the Parks Commission to focus on community events instead of tourism. Specifically, she said that the City Council does not want the Parks Commission to be involved in events that the Chamber is running. With the change, the wording in the proposed Ordinance indicates that members of the Parks Commission. She was able to get that revised. Vincent asked to see a calendar that showed some of the upcoming events. Administrative Assistant Burke retrieved the calendar and gave the members the dates for the upcoming Crab Feed, Fleet of Flowers, Emergency Preparedness Committee Fair, Salmon Bake, and Craft Fair. All members asked for a copy of the upcoming events calendar, as well as a link to the website calendar. City Recorder Wollenburg said that she'd like to recruit two more Parks Commission members.

D. NEW BUSINESS

1) Animal Waste at City Park – New Code Consideration

City Recorder Wollenburg reported that the City Council have discussed this issue, and they would like to see it addressed in public areas like the city park. She acknowledged that it will be difficult to enforce. The Parks Commission members reviewed page eight and nine of the meeting packet under the heading "Poop & Scoop Law." Vincent asked if the city will be providing poop bags. City Recorder Wollenburg replied that Public Works was having trouble ordering the type of bags needed but will continue with efforts. Vincent said that it will be hard to enforce, and City Recorder Wollenburg agreed. Ferraira asked about the language of the animal waste code, and if it would make enforcement more difficult. City Recorder Wollenburg said that enforcement would require people to sign complaints that are sent to City Hall; anonymous video sent to City Hall will not be accepted as a complaint or as a means of enforcement. There was a discussion about whether or not an offender caught on a camera operated by the city, with a time stamp, could be an acceptable method of enforcement. It's unclear at this point, according to City Recorder Wollenburg.

Vincent repeated that he doesn't believe the code will be easy to enforce, and wondered who would be responsible for policing it. City Recorder Wollenburg said that the Parks Commissioners' opinions on the animal waste code can be presented at the next City Council meeting, if they so choose, and they can voice their concerns about the difficulties of enforcement. Ferraira wondered if the city could post signs at the park with a message about how to make a formal complaint to the city about animal waste. City Recorder Wollenburg said that a sign may deter some people, but not all. She asked the Parks Commissioners if they would like to present their feedback to the City Council regarding the desire for a sign, and their concerns about how it will be enforced. All members voiced their support for City Recorder Wollenburg to share their concerns with the City Council. City Recorder Wollenburg said that she would add their feedback to the staff report.

2) FY 24/25 Budget Wish List Discussion

City Recorder Wollenburg informed the Parks Commissioners the Councilor Recht had voiced her support for a kind of viewing platform at one of the parks' locations. Sharp asked if the platform was mentioned in the proposed improvements. City Recorder Wollenburg said no, but they would like to put something there; however, the city engineers will have to review it due to the fact that the area is eroding quickly and will likely need to be removed and replaced often.

The Parks Commissioners reviewed the meeting packet and discussion concentrated on four grouped areas within the packet of certain parks, trails, sites, and spaces within Depoe Bay. City Recorder Wollenburg encouraged the Parks Commission members to visit the sites in question. Doing so, she said, would allow the members to see for themselves what improvements could be made. They could then make improvement recommendations to the City Council. The

members planned and scheduled several work sessions to visit the sites in question—Wednesday, February 28 will be a work session dedicated to visiting areas along Highway 101, Wednesday, March 6 will be a work session dedicated to visiting the area around North Point, and Wednesday, March 13 will be a work session dedicated to the interior of the city.

City Recorder Wollenburg said that she has received quotes for replacing the nature trail bridges that have been destroyed due to age and vandalism. The bridge railings and steps will be replaced.

City Recorder Wollenburg told the Parks Commission members that Public Works Director Weidner and Public Works Supervisor Carver met with a vendor representative from a company that specializes in playground surfaces. She said that the goal is to replace the city's playground surface with material that is more accessible. The proposed surface material is bonded rubber. She said that the vendor representative is working up a quote for our park.

Vincent asked City Recorder Wollenburg if there are any new developments surrounding the wooden structures that are wanted for the park. City Recorder Wollenburg said that she is still waiting to hear about that. Her hope is that the wood might be gifted to the city by a local company, but she doesn't have any updates at this point.

The discussion turned to features that would enhance the park—an outdoor grill, ash receptacle, water fountain, dog hurdles, and a bulletin board. City Recorder Wollenburg said that she's waiting for a quote for these items. Ferraira said that, while he isn't opposed to new park features, he is against the idea of adding any features to the park that would require dog owners to take their dog(s) off leash. Vincent agreed and added that he'd like the park to cater more to children than to dogs.

E. Community Events

1) Special Olympics Polar Plunge

The upcoming Polar Plunge was discussed. The event will take place on March 23rd.

2) Community Clean Up Day

A date for this event hasn't been announced yet. Vincent asked if this event would only focus on certain areas of Depoe Bay. A discussion about areas of Depoe Bay that need trash cleanup followed. City Recorder Wollenburg said that attendance at last year's event was lower than they'd hoped for; however, she has some volunteers in mind already for this year's event and felt optimistic about the turnout.

F. Staff Reports

1) Public Works Director

None.

2) City Recorder

City Recorder Wollenburg invited Fred C. "Beanie" Robison Jr. to speak. Mr. Robison said that he is the chair of the Salmon Enhancement Commission and he wanted to provide some updates for the Parks Commission members. He announced that the young salmon fin clipping event is coming up on Saturday, July 13th. There was a discussion about what fin clipping means. Mr. Robison said that salmon with a clipped fin indicates to sport fisherman that the fish is legal to keep. Vincent said that he'd like to take a tour to see the fish that the Salmon Enhancement Commission are rearing. Mr. Robison said that vandals have removed many of the salmon signs in Depoe Bay, and he'd like to see them replaced. Sites where salmon signs have gone missing is down by the Community Hall culvert and on Indian Trail.

G. PARKS COMMISSIONER CONCERNS

Vincent – He asked if the city has any plans for July 4th. City Recorder Wollenburg said that the city has no plans, and that the City Council in Depoe Bay has banned fireworks. She said that Lincoln City has also banned fireworks, but Newport has not.

Monday – None.

Ferreira – None.

Lauer – None.

H. ADJOURNMENT. Meeting adjourned by Chari Vincent at 1:05 PM.

Submitted by:

Reviewed by:

Gena Burke
Administrative Assistant

Kimberly Wollenburg
City Recorder